

Application No. _____ -CAB- _____



APPLICATION FOR COMMUNITY APPEARANCE BOARD
SMALL SCALE PROJECTS

PLANNING AND ZONING DIVISION

SUBMIT ALL

Section 1: **General Application Requirements**

HELPFUL INFORMATION

Section 2: **Submittal Requirements**

SUBMIT ALL

Section 3: **Forms**

City of
Miramar

Community Development Department
2200 Civic Center Place
Miramar, Florida 33025
(954) 602-3264
www.ci.miramar.fl.us

PROPERTY OWNER NAME:		SIGNATURE:	
Address:			
Telephone:	Fax:	E-mail:	
<input type="checkbox"/> Proof of Ownership (Submit Warranty Deed/Tax Record)			
NOTARIZATION			
STATE OF FLORIDA/COUNTY OF _____			
The foregoing instrument was acknowledged before me this ____ day of _____, _____, by _____			
<u>(Signature of Notary Public - State of Florida)</u>			
<u>(Print, Type, or Stamp Commissioned Name of Notary Public)</u>			
Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____			

APPLICANT:		SIGNATURE:	
Address:			
Telephone:	Fax:	E-mail:	
<input type="checkbox"/> Proof of Ownership (Submit Warranty Deed/Tax Record)			
NOTARIZATION			
STATE OF FLORIDA/COUNTY OF _____			
The foregoing instrument was acknowledged before me this ____ day of _____, _____, by _____			
<u>(Signature of Notary Public - State of Florida)</u>			
<u>(Print, Type, or Stamp Commissioned Name of Notary Public)</u>			
Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____			

SECTION 2: SUBMITTAL REQUIREMENTS
COMMUNITY APPEARANCE BOARD
Small Scale Projects
(Land Development Code Section 813)

1. Detailed drawings and photographs for the following:

A, B, D, E: CAB approval is required prior to submitting for a building permit.

C: CAB approval letter serves as the final permit.

A. Wall Signs:

- ✚ Digital photographs of façade(s) where sign(s) is/are proposed
- ✚ Detailed color drawings with dimensions and specifications
- ✚ Proposed lighting (fixture type, location, color, material, lamp design, illumination color)

B. Monument Signs:

- ✚ Survey
- ✚ Photographs optional
- ✚ Detailed color drawings with dimensions and specifications
- ✚ Proposed lighting (fixture type, location, color, material, lamp design, illumination color)
- ✚ Landscaping (type and size of plant material) **Land Development Code Section 1005.5**

C. Painting

- ✚ Digital photographs of current front, side(s) and rear façades
- ✚ Submit proposed paint chip samples on form attached in Section 3

D. Awnings and Canopies

- ✚ Survey
- ✚ Digital photographs of façade(s) where awning(s) is/are proposed
- ✚ Detailed drawings (dimensions, specifications, color and fabric)
- ✚ Proposed lighting (fixture type, location, color, material, lamp design, illumination color)

E. Fences and Walls

- ✚ Survey
- ✚ Photographs optional
- ✚ Detailed drawings with dimensions and specifications
- ✚ Proposed lighting (fixture type, location, material, lamp design, illumination color, etc.)
- ✚ Landscaping (type and size of plant material) **As required by code**

2. Design review Fee: **\$53.50** (\$50 + 7% surcharge)

Only 1 set of the foregoing information must be submitted

SECTION 3: FORMS

**DIGITAL ART: (Insert CD with 300 dpi / PDF / JPEG / TIFF / GIF formats)
or ATTACH PHOTOS**

BUILDING COLOR SAMPLES AND FINISHES

ITEM	MFG #	ATTACH SAMPLE	FINISH TEXTURE / MATERIAL
ROOF			
PRIMARY WALLS & COLUMNS (Base Color)			
SECONDARY WALLS, CORNICE BANDS, AND COLUMNS (Secondary, accent or trim color)			
FASCIA (Trim Color)			
WINDOWS (Color/type of frames and glazing, impact- resistance specification)			
DOORS (Colors/Types/Materials)			
RAILINGS (Colors and Types)			
GUTTERS/DOWNSPOUTS (Colors)			
STORM SHUTTERS (Color and Type)			
ACCESSORY STRUCTURES , including Fences, Perimeter Walls, Gates, Dumpster Enclosures, Canopies, Awnings (Color and Type)			
OTHER (Specify)			

SIGN COLOR SAMPLES AND FINISHES			
ITEM	MFG #	ATTACH SAMPLE	FINISH TEXTURE / MATERIAL
MONUMENT OR SUPPORT BASE COLOR(S)			
TRIM COLOR(S)			
LETTERING COLORS			
LOGO/INSIGNIA (Design and Color)			
SIGN FACE COLOR			
SIGN FACE TRIM COLOR			
LIGHTING COLOR			
OTHER (Specify)			